

March 11, 2019 Minutes

The Howard City Council met in regular session on Monday, March 11th at 7:00 pm in the Council Chambers. Mayor Donald Arens presided with Aldermen Greg Dufault, Gerald Adler, Bernard Feldhaus, Jean Thompson, Colby Tolk and Lynn Borgers. Also present were Attorney Kristian Ellendorf and Assistant Attorney Kelly Kanaan.

Mayor Arens called the meeting to order. Motion by Tolk, seconded by Borgers and carried to approve the agenda.

Dufault moved, Adler seconded and carried to approve the minutes of the February 11th regular meeting.

Adler moved, Dufault seconded and carried to approve the following claims: Alliance, utilities, 348.00; A-OX, rental, 18.66; APPEARA, rental, 90.62; Don Arens, travel, 50.00; Banyon, training, 300.00; Barnes & Noble, books, 120.54; Bob's Electric, repairs, 71.28; Brockwhite, repairs, 450.90; Katey Calmus, travel, 246.89; Center Point, books, 267.24; Creative Products, books/supplies, 471.05; Dakota Pump, repairs, 492.67; Danko, supplies, 308.88; Dawson, sanitation, 12042.90; Kody Dawson, utilities, 45.00; Delta Dental, insurance, 220.00; Demco, supplies, 227.15; Dold Implement, repairs, 214.15; Greg Dufault, travel, 71.00; East River, energy, 9206.21; Heartland, energy, 81244.57; HFCA, supplies, 1116.93; Infotech, equip., 2499.99; Kingbrook, water, 8807.85; Troy Loudenburg, utilities, 45.00; Marc, supplies, 394.38; McLeod's, supplies, 490.90; Micro Marketing, books, 460.91; MidAmerica, books, 1028.70; Miner County Pioneer, publish, 320.66; Miner County Sheriff, contract law, 7210.00; Protsch Law, prof fee, 730.00; National Geographic, books, 30.00; Olson's Pest, prof fee, 80.00; SD One Call, locates, 1.12; Pitney Bowes, rental, 191.64; Chad Podhradsky, utilities, 45.00; Pronto, repairs, 1663.56; Puthoff, repairs, 1500.00; R&R Drug, supplies, 18.76; Readers Den, books, 666.61; Rusty's, supplies, 18.70; Sanitation, repairs, 1986.75; Scholastic, books, 21.93; SDRP, supplemental retirement, 150.00; SDWWA, travel, 100.00; State of SD, prof fee, 30.00; Sun Life, insurance, 84.95; Tom's Hardware, supplies, 145.25; Truck & Ag Repair, repairs, 70.00; WAPA, energy, 15313.77; Winwater, repairs, 21.00. **Other Claims:** Office Peeps, supplies, 528.25; EFTPS, WHSS, 5047.58; SDSRP, supplemental retirement, 150.00; Avera, insurance, 2335.35; Capital One, other, 843.53; Child Support, child support, 600.00; Infotech, prof fee, 435.00; NorthWestern, utilities, 1114.81; SD Retirement, retirement, 2335.36; SDML, travel, 234.00.

Wages: Finance Officer, 4651.40; Streets, 2565.53; Water, 2207.31; Electric, 3451.68; Sewer, 980.72; Library, 1790.24; Council, 1217.94; Custodians, 576.07; Snow, 384.41; Animal Control, 159.70; Cemetery, 224.74.

Feldhaus moved, Tolk seconded and carried to approve the Financial, Electric and Water Reports and acknowledge receiving the Sheriff's Report. The Council reviewed the past due accounts report. The Council instructed Finance Officer Klinkhammer that by May 1st policy for payment by the 25th and disconnection on the 26th be followed with no exceptions. The City's policy will be published again in the paper.

PUBLIC COMMENT:

Brad Stangohr with Ulteig met with the Council to discuss the 2019 Street Project. Section Line will have to be pushed back because it was impossible to do an

accurate survey. It was discussed to possibly Micro Surface after needed repairs. It was also discussed to chip seal then fog seal Main Street. Stangohr will meet back with the Council with recommendations after a proper survey has been taken.

OLD BUSINESS:

A second reading of Ordinance #710 was heard. Borgers moved, Thompson seconded and carried to approve the second reading.

An amendment for special exceptions to the Agricultural District was proposed by eliminating riding stables (providing that keeping of stock is outside of one-quarter (1/4) mile area) and add a section to do with horse keeping. Tolk moved, Feldhaus seconded and carried to approve the first reading of Ordinance #711.

Code Enforcement Officer Olson submitted an updated report as of 2/19/19.

The snow ordinance will be postponed until the April meeting.

Borgers moved, Feldhaus seconded and carried that on April 8, 2019, Kate Calmus will become the Finance Officer at a wage of \$19.00/hr and Donna Klinkhammer will be the Deputy Finance Officer at a wage of \$18.50/hr.

NEW BUSINESS:

Thompson moved, Borgers seconded and carried to apply for a permit renewal for the City's yard waste compost solid waste facility.

Deputy Finance Officer Calmus presented information to upgrade the City's website. The Council asked for her to find out what the actual differences would be between the different packages available.

Infotech presented a new monthly Techwatch Maintenance Plan which would replace our current anti-virus that is expiring 6/14/19. The plan would increase \$3 a month per PC. Thompson moved, Tolk seconded and carried to approve the new plan.

Feldhaus moved, Adler seconded and carried to designate Mayor Arens as the authorized representative to sign the SDDOT Agency Agreement.

The following offices will become vacant due to the expiration of the present term of office of the elective officer:

Ward I – Lynn Borgers

Ward II – Greg Dufault & Colby Tolk

Ward III – Bernard Feldhaus

Circulation of nominating petitions may begin on April 9, 2019 and petitions may be filed in the office of the finance officer located at 100 S. Main, Howard, SD between the hours of 8:30 am and 5:00 pm, central standard time, not later than the 10th day of May, 2019.

An inquiry was made to purchase the wind turbines. Alderman Adler will contact him to discuss details.

Local Board of Equalization will be held Monday, March 18th at 7:00 pm. The Council also asked to have an executive session at 7:15 pm to meet with Dawson, Podhradsky and Loudenburg.

The District Meeting will be held March 20th at the Dakota Prairie Playhouse in Madison.

There being no further business, Feldhaus moved, Tolk seconded and carried to adjourn to the March 18th Board of Equalization meeting at 7:00 pm.

Donald M. Arens, Mayor

ATTEST:

Donna Klinkhammer
Finance Officer