

## January 14, 2019 Minutes

The Howard City Council met in regular session on Monday, January 14, 2019 at 7:00 pm in the Council Chambers. Mayor Donald Arens presided with Aldermen Jean Thompson, Bernard Feldhaus, Lynn Borgers, Jerry Adler, Colby Tolk and Greg Dufault. Attorney Kristian Ellendorf was absent. Deputy Finance Officer Kate Calmus was also present.

Mayor Arens called the meeting to order. Motion by Tolk, seconded by Thompson and carried to approve the agenda. Borgers moved, Dufault seconded and carried to approve the minutes of the December 10<sup>th</sup> & December 27<sup>th</sup> meetings.

Dufault moved, Adler seconded and carried to approve the following claims: Alliance, utilities, 370.00; A-OX Welding, supplies, 18.25; APPEARA, rental, 45.62; Katey Calmus, travel, 137.34; Cambell Supply, repairs, 60.68; Dan's Heating, repairs, 317.19; Dawson's, sanitation, 11473.78; Kody Dawson, utilities, 45.00; East River, energy, 8457.02; Joshua Esser, repairs, 105.00; Hafner Electric, repairs, 86.09; Heartland, energy, 76203.73; Homestead, repairs, 110.99; HFCA, supplies & repairs, 1485.85; Infotech, prof fee, 435.00; Kingbrook, water, 8258.25; Klinkhammer Plumbing, repairs, 377.69; Troy Loudenburg, utilities, 45.00; Marc, supplies, 5635.65; Miner County Dispatch, dispatch, 19250.00; Miner County Economic Dev. Corp., Economic Development, 10235.92; Miner County Sheriff, contract law, 7210.00; MMUA, training, 1000.00; Protsch Law, prof fee, 575.00; National Pen Co., supplies, 94.94; Olson Consulting, prof fee, 1500.00; Office Peeps, supplies, 30.62; Olson's Pest Control, prof fee, 80.00; Chad Podhradsky, utilities, 45.00; Pronto, repairs, 689.47; Prostrollo's, repairs, 617.36; Quill, supplies, 79.71; R&R Drug, supplies, 4.98; SD Federal Property, supplies, 20.00; SD Assoc of Rural Water, dues, 485.00; SDDENR, certifications & dues, 886.00; SDSRP, supplemental retirement, 150.00; Tom's Hardware, supplies, 255.62; Truck & Ag Repair, repairs, 59.00; Two Way Solutions, supplies, 1827.96; Victor Lundeen Co., supplies, 68.60; WAPA, energy, 14784.69.

**Other Claims:** EFTPS, WHSS, 4374.80; SDSRP, supplemental retirement, 150.00; MMUA, dues, 375.00; SD Airport Assoc., dues, 25.00; SD Govt Finance Officers, dues 40.00; SD Human Resource, dues, 25.00; SD Municipal Attorneys', dues, 20.00; SD Municipal League, dues, 1046.39; SD Street Maintenance, dues, 35.00; SD Unemployment, tax, 2.19; SDML Work Comp, insurance, 10232.00; Sun Life Financial, insurance, 84.95; SDMEA, dues, 942.00.

**Wages:** Finance Officer, 2950.25; Streets, 2571.06; Electric, 3564.40; Library, 1802.31; Council, 1419.74; Custodians, 704.16; Snow, 117.81; Animal Control, 159.70; Cemetery 23.74; Water 1874.38; Sewer, 671.99.

Borgers moved, Thompson seconded and carried to approve the Financial, Electric and Water Reports and acknowledge receiving the Sheriff's Report. The Council reviewed the past due accounts report.

### **PUBLIC COMMENT:**

Sheriff Eggert and Deputy Clary met with the Council to discuss what the Council is expecting from them and what questions they might have.

Adam representing Ulteig met with the Council to discuss possible options to repairing Section Line. Podhradsky will move forward and start to get the bid lettings ready.

Attorney Ellendorf prepared a memorandum addressing a Special Alcoholic Beverage License asked about by the committee for the Buggleman Elk Banquet to be held in March. The City may issue a special event alcoholic license as long as the person applying for the license holds an on-sale alcoholic beverage or a retail malt beverage license in the municipality or county. Attorney Ellendorf recommends that the city shall establish rules to regulate and restrict the operation of the special license, including rules limiting the number of licenses that may be issued to any person within any calendar year. It is her recommendation that the City amend ordinance 4-5-5. The first reading will be held at the February meeting.

**OLD BUSINESS:**

Attorney Ellendorf prepared a memorandum addressing the issue of allowing horses within the city limits. She determined that the only permissible means of moving forward is with a special exception. She asked that the Council identify what conditions they want to put on the right to have horses. The Council decided that they want to see if a special exception is filed with appropriate signatures first.

Borgers moved, Thompson seconded and carried to submit 2019's retainer fee of \$1500.00 to Dennis "Mike" Olson for Code Enforcement.

Tolk moved, Feldhaus seconded and carried to pay \$10,235.92 to Miner County Economic Development Corporation for the estimated balance left to be paid for the Howard City Demolition Project.

**NEW BUSINESS:**

**2019 Salaries:** Mayor, Donald Arens, \$5,400.00; Aldermen, Lynn Borgers, Bernard Feldhaus, Greg Dufault, Jean Thompson, Jerry Adler and Colby Tolk, \$2,400.00; Electric Supt., Kody Dawson, \$58,864.00; Streets/Parks Foreman, Chad Podhradsky, \$20.90/hr; Water/Wastewater Foreman, Troy Loudenburg, \$20.90/per hr; Finance Officer, Donna Klinkhammer, \$45,760.00; Deputy Finance Officer, Kate Calmus, \$18.50/hr.; Part-time Clerk,, Mary K Schlim, \$14.00/hr.; City Attorney, Kristian Ellendorf, \$6,900.00; Head Librarian, Christie Perry, \$15.30/hr.; Assistant Librarians, Betty Weidler, Mary K Schlim, and Michael Feldhaus, \$13.00/hr.; Custodian Jessica Meyer, \$15.00 per/hr.; Animal Control, Evan Meyer, \$2,400.00 plus 50% of fines; Boulevard Attendant, Kathy Zulk, \$13.00 per/hr.; Campground Attendant, Evan Meyer, \$15.00 per/hr.; and Airport Attendant, Tom Feldhaus contracted for \$1,075.00 per season. Mayor, Finance Officer, Deputy Officer, Aldermen and City Attorney \$50 per additional meeting attended.

Finance Officer Klinkhammer suggested to the Council for Deputy Finance Officer Calmus to attend a training session with Banyon, our software provider. The Council agreed that it would be a good idea.

The Council acknowledged receiving the Rubble Site Inspection Report and reviewed the General Water Discharge Permit.

The Finance Office received a request from someone wanting to park their camper at the City Campground with no hookups. The Council decided the fee would be \$10 per day or \$70.00 per week.

Tolk moved, Thompson seconded and carried to combine the city election with the Howard School District and the Town of Canova on June 18<sup>th</sup>, 2019.

Thompson moved, Tolk seconded to designate River's Edge Bank of Howard, American Bank & Trust of Carthage and SD Funds Investment Trust of Sioux Falls as 2019 depositories for the City of Howard and to have the Miner County Pioneer as the official newspaper for election publication. Voting aye were Tolk, Feldhaus, Thompson, Borgers and Dufault. Voting nay was Adler.

Thompson moved, Borgers seconded and carried to table the attorney's contract to February's meeting.

Adler moved, Borgers seconded and carried to approve the Firemen's Roster: Howard Fire Chief, Kevin Feldhaus, Assistant Chief, Nate Ruml, President, Nathan Kizer, Vice President, Chad Podhradsky, Secretary, Nick Kramer, Treasurer, Rick Senner, Training Officer, Drew Yanish, Mike Clary, Kody Dawson, Dallas Dunwoody, Hunter Eggert, Rob Eggert, Josh Esser, Aaron Jeffrey, Phil Hudson, Nathaniel Klinkhammer, Ron Krempges, Evan Meyer, Adam North, Alex Protsch, Eric Rentschler, Ken Ruml, Brandon Schwader, Tim Sherman, Scott Stangohr.

Dufault moved, Tolk seconded and carried to go into executive session.

Adler moved, Thompson seconded and carried to come out of executive session.

There being no further business, Thompson moved, Borgers seconded and carried to adjourn to the next regular meeting to be held February 11<sup>th</sup>.

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Donald Arens, Mayor

ATTEST:

Donna Klinkhammer  
Finance Officer