

CHAPTER 9-4 ADMINISTRATION

9-4-1 ESTABLISHING OR DEVELOPMENT PERMIT

A development permit shall be obtained before construction or development begins within any area of special flood hazard established. Application for a Development Permit shall be made on forms furnished by the General Superintendent and may include, but not be limited to; plans to duplicate drawn to scale showing the nature, location, dimensions and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

1. Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
2. Elevation in relation to mean sea level to which any structure has been flood proofed;
3. Certification by a registered professional engineer or architect that the flood proofing methods for any nonresidential structure meet the flood proofing criteria; and,
4. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

Ordinance #429, 4.1, 7/29/85

9-4-2 DESIGNATION OF THE ELECTRIC SUPERINTENDENT

The Electric Superintendent is hereby appointed to administer and implement this ordinance by granting or denying development permit application in accordance with its provisions.

Ordinance #429, 4.2, 7/29/85

9-4-3 DUTIES AND RESPONSIBILITIES OF THE ELECTRIC SUPERINTENDENT

Duties of the Electric Superintendent shall include, but not be limited to:

9-4-3.1 PERMIT REVIEW

1. Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
2. Review all development permits to determine that all necessary permits have been obtained from those Federal, State, or local governmental agencies from which prior approval is required.
3. Review all development permits to determine if the proposed development adversely affects the flood carrying capacity of the area of special flood hazard. For the purpose of this title, "Adversely affects" means damage to adjacent properties because of rises in flood stages attributed to physical changes of the channel and the adjacent overbank areas.

- If it is determined that there is no adverse affect and the development is not a building, than the permit shall be granted without further consideration.
- If it is determined that there is an adverse effect, then technical justification (i.e. a registered professional engineer) for the proposed development shall be required.
- If the proposed development is a building, then the provisions of this title shall apply.

9-4-3.2 USE OF OTHER BASE FLOOD DATA

When base flood elevation data has not been provided in accordance with 9-3-2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Electric Superintendent shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, as criteria for requiring that new construction, substantial improvements or other development in Zone A meets 9-5-1.6, SPECIFIC STANDARDS.

Ordinance #429, 7/29/85; 462, 4/10/89

9-4-3.3 INFORMATION TO BE OBTAINED AND MAINTAINED

1. Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
2. For all new substantially improved flood proofed structures:
 - Verify and record the actual elevation (in relation to mean sea level); and,
 - Maintain the flood proofing certifications required in 9-4-3.1.
3. Maintain for public inspection all records pertaining to the provisions of this ordinance.

Ordinance #429, 4.3-3, 7/29/85; Ordinance 183, 3/10/87

9-4-3.4 ALTERATION OF WATERCOURSES

1. Notify adjacent communities and the Disaster and Emergency Services Divisions prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
2. Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.

Ordinance #429, 4.3-4, 7/29/85; Ordinance 183, 3/10/87

9-4-3.5 INTERPRETATION OF FIRM BOUNDARIES

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions.)

Ordinance #429, 4.3-5, 7/29/85